

WISCONSIN COUNTY POLICE ASSOCIATION, LTD.
Executive Committee Scholarship Review Process

1. The Executive Director will receive all scholarship submissions and properly blind them for the Scholarship Review Committee. All personal identifying information will be hidden from evaluator eyes to facilitate a fair and impartial review. Applications will be assigned letters using A to n (*n=the last application*).
2. The President will appoint a three person Scholarship Review Committee comprised from Executive Committee members. The objectives of this committee are to:
 - A. Conduct the initial review and blind evaluation of scholarship applications.
 - B. Provide the Executive Committee with a recommendation packet outlining potential scholarship candidates, to be available at the June board meeting.
3. All applications received on the cutoff date or before will be initially reviewed by the committee for the following:
 - A. Confirmation that the applicant is a dependant of an active association member.
 - B. Confirmation that the application is not missing any required portion or information.
4. Those applicants not meeting the above mandates will not proceed in the application process.
 - A. In the case that the number of valid scholarship applications is less than or equal to the number of available scholarships, the valid applications shall bypass the blind review phase and be forwarded directly to the Executive Committee.
5. Applications passing the initial phase will enter the comprehensive review phase where evaluators will consider, but will not be limited to, the following qualities: Grade Point Average, Class Rank, Life Experience, Neatness, Need and Effort.
6. Following the comprehensive review phase, applications will be placed in a numerical order beginning with the number one and enter the final review phase at the Executive Board meeting. (The application listed as number one would be the application that the committee deems most deserving of the scholarship, whereas the application numbered last would be of the least deserving.)
7. Upon submission to the Executive Committee, the final review list – which is still blinded and available for documentation review - will be open for discussion. Committee members may be asked to clarify their position or decision on certain applications.
8. Following appropriate discussion, the Executive Committee shall make final determination in the scholarship award numbers and monetary amounts.
9. Once the final scholarship awards have been authorized by motion of the Executive Committee, the applications may be identified by name and the award process shall continue forward.